



**Minutes of the monthly meeting
Carlsbad Springs Community Association (CSCA)
6020 Eighth Line Road, Carlsbad Springs, ON**

5 September 2012 at 19:00

Present	<i>Executive Committee</i>	Absent
	<ul style="list-style-type: none"> • Denis Labrèche • Ghislaine Monette • Denis Poulin • Manon Allaire • Sue Langlois • Joan Goyette • Jacques Sicotte 	<ul style="list-style-type: none"> • Jean-François Lemieux • Pierre Paquette • Michelle Lemieux, Eastern Ottawa Resource Centre
		Guests
		<ul style="list-style-type: none"> • Robbie Tremblay, Councillor Stephen Blais' office • Joshua Giguère, Councillor Stephen Blais' office

Item 1)	Discussion		
	Approval of the Agenda for today's meeting.		
	Decision		
	Denis Labrèche welcomed		
	<ul style="list-style-type: none"> • Jacques Sicotte as a director representing Club d'âge d'or to the CSCA executive • Joshua Giguère, replacing Phillip Berthiaume in Councillor Stephen Blais' office. • Robbie Tremblay, from Councillor Stephen Blais' office, as mentor. Robbie will be leaving the Councillor's office by the end of September. 		
	Additions required to Item 8. Proposed by Sue Langlois and seconded by Denis Poulin		
	Action	Responsibility	
	Add Minor Ball	Ghislaine Monette	
	Add CSCA Director's responsibilities	CSCA executive	
	Add Reservation and Rink coordinator's responsibility	CSCA executive	
Add Review of Constitution	CSCA executive		
Add Additional letters for mobile sign	Joan Goyette		
Add Taggart-Miller sponsored trip to Toronto			
<i>Limit 10 minutes per agenda item</i>	Denis Labrèche		
Item 2)	Discussion		
	Review of minutes of 17 May 2012 meeting.		
	Decision		
	<ul style="list-style-type: none"> • Sent via email. Approved. • Proposed by Ghislaine Monette and seconded by Denis Poulin. 		
	Action	Responsibility	Date
N/A	N/A	N/A	

Item 3)	Discussion			
	Updates from the City of Ottawa			
	Decision			
	CSCA members reported the receipt of the Councillor's Summer/Fall 2012 newsletter, Rural Action, via Canada Post.			
	Robbie Tremblay reported:			
	<ul style="list-style-type: none"> • OC Transpo <ul style="list-style-type: none"> ○ Additional stops have been identified along Eighth Line Road and will become effective between October 2012 and January 2013. • Ottawa Public Health <ul style="list-style-type: none"> ○ Joan Goyette asked that the City of Ottawa's dish washing policy be shared with the CSCA. This is a follow up from the March meeting. • Outdoor rink at Harkness Park (puddle rink) <ul style="list-style-type: none"> ○ Councillor Blais will meet with Dan Chénier Director of Parks. A short term plan is required as the long term plan is to purchase / swap land. The goal is to give up the Ninth Line Road outdoor rink. ○ A project is to be rolled out. • Eighth Line Road vs 8th Line Road, Ninth Line Road vs 9th Line Road <ul style="list-style-type: none"> ○ There are more people on 8th Line Road and 9th Line Road in Metcalfe so the decision has been made to rename <i>Eighth Line Road</i> and <i>Ninth Line Road</i> in Carlsbad Springs. ○ New name suggestions can be submitted to the CSCA executive so they can be forwarded to the City. <ul style="list-style-type: none"> ▪ Denis Labrèche suggested <i>Piperville Road</i> as an option for Eighth Line Road. ▪ Question: Will the City pay resident costs related to name changes (Canada Post, mailing labels, utility companies) 			
	Other items			
	<ul style="list-style-type: none"> • Police check for CSCA executive <ul style="list-style-type: none"> ○ Sue Langlois reported that an official letter is required from the CSCA so that volunteer members get their check done for free. 			
	Action		Responsibility	Date
	Follow up about the City's dishwashing policy		Joshua Giguère	
Follow up about the City's decision on resident costs related to the road name changes				
Create the needs of the outdoor rink at the community centre location including: <ul style="list-style-type: none"> • Water needs to maintain the rink • Location and size of the rink 		To be determined		
Get an official letter from the CSCA president requesting police checks for CSCA members		Sue Langlois	October	
Item 4)	Discussion			
	Eastern Ottawa Resource Centre			
	Decision			
	<ul style="list-style-type: none"> • Michelle Lemieux, the representative, was not at the meeting. She will attend the CSCA October meeting. 			
	Action	Responsibility	Date	
N/A	N/A	N/A		

Item 5)	Discussion		
	Treasurer Report		
	Decision		
	Sue Langlois presented 1 May to 24 August transactions. August is not balanced. (attached at end of this document) Proposed by Sue Langlois and seconded by Denis Poulin. All in favor.		
Item 6)	Discussion		
	Expenses to approve		
	Decision		
	<p><i>Receipts given to Treasurer, costs approved and cheque provided:</i></p> <p>Joan Goyette: \$154.18</p> <ul style="list-style-type: none"> • Paid <ul style="list-style-type: none"> ○ \$126.33 to Canada Post for delivery costs of September - October <i>Communiqué</i> ○ \$27.33 for a wall mount clock and battery for the MPRoom <p>Denis Poulin: \$116.62</p> <ul style="list-style-type: none"> • Canada Post costs to deliver June - September <i>Communiqué</i> <p>Manon Allaire: \$60</p> <ul style="list-style-type: none"> • Site coordinator for June and assisted in July <p>Ghislaine Monette: \$191.65</p> <ul style="list-style-type: none"> • Purchased photocopier/printer paper (8"x11.5 and 11x17"), \$161.65 • Site coordinator for August, \$30 <p>Denis Labrèche: \$534.61</p> <ul style="list-style-type: none"> • Portable sound system, \$399 plus handling and taxes <p>Advanced Business Imaging: \$356.85</p> <ul style="list-style-type: none"> • Toner and maintenance fees for photocopier/printer 		
Action Items		Responsibility	Due Date
Email monthly report to Stéphanie Labrèche and Sue Langlois		Site Coordinator	month end

Item	Discussion
7)	Updates from CSCA
	Decision
	<p>Joan Goyette reported on</p> <ol style="list-style-type: none"> 1. Carlsbad Springs – Ramsayville Communiqué <ul style="list-style-type: none"> • the September/October issue file was sent to Denis Poulin to print and deliver to Canada Post <ul style="list-style-type: none"> ○ Delivered by Canada Post on 29 August. ○ Published on website and Facebook on 3 September. • September/October issue will be published mid-September • Suggest 650 copies be delivered by Canada Post and 50 copies be hand delivered on Carlsbad Lane, Sabourin Road, and to Top Generation Club. Copies are also delivered electronically. • Denis Labrèche noted that Manon Allaire will start preparing sponsorship request letters for delivery. 2. Kids Movie Night <ul style="list-style-type: none"> • 12 October is the next event <ul style="list-style-type: none"> ○ Joan Goyette and Ghislaine Monette met a real estate agent living on Ninth Line Road in August. Jacqueline Bisson, is willing to donate one movie per month to us. ○ Ghislaine Monette will restock her snack and beverage supplies. 3. Walking Club <ul style="list-style-type: none"> • restarts 1 October <ul style="list-style-type: none"> ○ Joan Goyette will manage the Walking Club Café. 4. Family dance Night: Hallowe'en <ul style="list-style-type: none"> • 26 October at 7 p.m. • Perhaps we can partner with the Club Optimiste. 5. Free bus trip to Toronto to visit Miller's waste management operations scheduled for 13 October 2012 <ul style="list-style-type: none"> • Taggart- Miller representatives are not quick to respond to my request for information so that I can prepare a flyer. <p>----- Original Message -----</p> <p>From: Hubert Bourque</p> <p>To: Joan and Marcel Goyette</p> <p>Sent: Wednesday, September 05, 2012 3:50 PM</p> <p>Subject: Re: Planning a bus trip to see Miller operations in Toronto area</p> <p>Hi Joan,</p> <p>I am waiting for a final confirmation on the date. Should have it within the next few days.Sorry for the delay.</p> <p>Best regards, Hubert Bourque, P.Eng. Project Manager/Directeur de projet Taggart Miller Environmental Services c/o 225 Metcalfe Street, Suite 708 Ottawa, Ontario K2P 1P9 Tel: 613-454-5580 Fax: 613-454-5581 Email: hjbouque@crrrc.ca</p>

On 2012-09-05, at 1:08 PM, Joan and Marcel Goyette <jdmgoyette@sympatico.ca> wrote:
The CSCA is having a meeting tonight and I would like to report the status, Hubert.
Thank you,
Joan

----- Original Message -----

From: Hubert Bourque

To: Joan and Marcel Goyette

Sent: Tuesday, August 28, 2012 7:52 PM

Subject: Re: Planning a bus trip to see Miller operations in Toronto area

Hi Joan,

Yes it has been received. I'm waiting on confirmation of dates from Miller. I will contact you shortly thereafter.

Best regards, Hubert Bourque, P.Eng.

On 2012-08-28, at 7:37 PM, Joan and Marcel Goyette <jdmgoyette@sympatico.ca> wrote:

Please confirm receipt of this email, Mr. Bourque.

Thank you,

Joan

----- Original Message -----

From: Joan and Marcel Goyette

To: hjbouque@crrrc.ca

Sent: Monday, August 27, 2012 1:49 PM

Subject: Planning a bus trip to see Miller operations in Toronto area

Hi Hubert,

Hope you enjoyed your time in Vancouver last week.

As promised when I spoke to you last week, here are some questions I will need answered so that this event can be shared with the **Carlsbad Springs community**. I suggest we use the community centre as the pick up and drop off site because there is parking for those who leave their vehicle.

- Date: 13 or 20 October
- How many people can go on the bus?
- Will the bus be a coach with comfy seats and a washroom on board?
- How many Miller representatives will be on the bus?
- Departure time:
- Return time:
- What are participants responsible for?
- What if we have more participants than space on the bus?
- Are you providing the same offering to residents of Vars? Russell? Edwards?

Your prompt reply to these questions will allow me to include this information in the September issue of the Communiqué, scheduled for delivery on 5 September.

Thanks,

Joan

Carlsbad Springs Community Association

613 822-2646

Jacques Sicotte represented

Club L'age d'Or

- City of Ottawa has grouped the seniors groups under the Parks and Recreation umbrella. Club L'age d'Or is a partner of the CSCA. One member will sit on the CSCA executive as a director. The Director position will be introduced at the upcoming AGM. Club L'age d'Or accepted this proposal in June 2012.
- As of 1 January 2013, Club L'age d'Or will request funds through the CSCA.
- Club L'age d'Or will be required to submit financial reports regularly to the CSCA.

Stéphanie Labrèche sent

Community Centre Reservations Report

- The report was emailed to Sue Langlois.
 - The Reservation Coordinator receives \$3,250 annually for assuming this role. To date the coordinator received \$750 for the period 1 January to 31 March 2012.

Denis Labrèche spoke of

1. Fall programs offered at the community centre

Monday	Tuesday	Wednesday	Thursday	Friday
Walking Club (9 - 11)	Pilates (7 - 8:10)	Walking Club (9 - 11)		Walking Club (9 - 11)
Zumba (7 -8)	Yoga (8:10 - 9:30)	Tole painting (6 - 9)		Eastern Ottawa Resource
Dodgeball (7 - 10)	Age D'Or (4 - 9)	Badminton (7 - 9)		Ball hockey (7:30 - 10)

2. Neighbourhood Watch program

- Perhaps a police officer could speak on the subject at our November meeting.

3. Activities in the gym for children in November

- Perhaps we can partner with the Club Optimiste.

4. Mobile sign

- Additional package of letters and numbers required for updating the messages on the sign, cost \$350.
- Proposed by Joan Goyette and seconded by Ghislaine Monette. All in favour.

5. Projector for the gym

- 105" screen for the Large Room costs more than \$500.
- This will be introduced and approved at the AGM on 20 September.

6. Portable sound system

- Requested by Club L'age d'Or.
- Ordered but is on back-order until October.
- The system will be stored in the CSCA office.
- Usage must be requested through the CSCA.

7. LCD monitor in the lobby

- Key social committees have been represented in a short video.
- Corrections can be made from the file stored on the CSCA computer in the CSCA office.

Ghislaine Monette gave an update on

Carlsbad Springs Minor Softball

- There are two cheques currently outstanding. Legally 6 months from the time of issue should be allotted to provide sufficient time for cheques to be cashed. 30 November 2012 will mark the 6 month milestone. Effectively, on 1 December 2012 the Carlsbad Springs Minor Softball bank account can be closed.

Sue Langlois provided and update on

Dump This Dump 2 (DTD2) is a *new* group formed by concerned residents in Carlsbad, Vars and Edwards opposed to Taggart Miller's proposed Boundary Rd site.

- There is a website: www.dumpthisdump2.ca
- Taggart Miller announced the official submission of their Terms of Reference (the next part of the Environmental Assessment) on September 14. THIS MEANS: The public has 30 days (until October 15) to review the "TOR" document and submit comments. READ the TOR on the proponent's website (www.crrrc.ca) as well as at the following locations (from the proponent's announcement):

Carlsbad Springs Community Centre, 6020 Eighth Line, Carlsbad Springs, Ontario, 613-822-1435
Contact the community centre to confirm hours when it will be open.

- A community meeting will be held on 18 September to inform us about the waste and diversion facility proposed by Taggart-Miller, at the intersection of Boundary Rd and Devine Rd. Learn about the approval process, who is Dump this Dump 2, and how everyone can help to prevent this dump from being built.

Items not spoken about at this meeting: postponed until next meeting

1. Client visit to community centre
 - Reservation Coordinator responsibility? Should a coordinator get paid for opening and closing centre during a client visit?
2. CSCA Director's responsibilities
3. Reservation and Rink coordinator's responsibility
4. Review of Constitution

Action Items	Responsibility
Purchase snacks and beverages and make arrangements to use popcorn machine.	Ghislaine Monette
Purchase supplies for Walking Club Café.	Joan Goyette
Contact police officer Caroline Tessier about speaking about the Neighbourhood Watch program at our November meeting.	Robbie Tremblay
Contact the Club Optimiste about a partnership for the Hallowe'en Dance.	Sue Langlois
Contact the Club Optimiste about a partnership for the activities in the gym	
Order additional package of letters and numbers for the mobile sign.	
Follow up with the Carlsbad Springs Minor Softball executive on the status of their bank account.	Ghislaine Monette
<i>From May meeting:</i> Review the requests for funding by each of the key social organizations. Propose guidelines to CSCA in October (AGM is in September).	Sue Langlois

Item 8)	Discussion
	Next meeting: <ul style="list-style-type: none"> • 20 September, Annual General Meeting (AGM) • 18 October, CSCA executive meeting
	Decision
	Meeting adjourned: 21:10 Proposed by Ghislaine Monette and seconded by Denis Poulin