Minutes of the monthly meeting  
Carlsbad Springs Community Association (CSCA)  
6020 Eighth Line Road, Carlsbad Springs, ON

17 May 2012 at 18:20  
Meeting held at D & S Southern Comfort BBQ Family Restaurant, 6499 Russell Road

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
<th>Guest</th>
</tr>
</thead>
</table>
| Executive Committee | • Denis Labrèche  
• Ghislaine Monette  
• Denis Poulin  
• Manon Allaire  
• Sue Langlois  
• Joan Goyette  
• Pierre Paquette | • Jean-François Lemieux  
• Renée Langlois  
• Phillip Berthiaume, Councillor Stephan Blais’ office | • Councillor Stephan Blais |

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
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<tbody>
<tr>
<td>Item 1)</td>
<td>Approval of the Agenda for today’s meeting.</td>
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</table>
|      | Two additions required to Item 7.  
Proposed by Denis Labrèche and seconded by Denis Poulin |  
| Action | Responsibility |  
| Add Minor Ball | Denis Labrèche |  
| Add Yoga/Pilates | Denis Labrèche |  
| Item 2) | Review of minutes of 19 April 2012 meeting. |  
|      | • Sent via email. Approved.  
• Proposed by Manon Allaire and seconded by Denis Poulin. |  
| Action | Responsibility | Date |  
| N/A | N/A | N/A |  
| Item 3) | Updates from the City of Ottawa |  
|      | Councillor Stephen Blais reported |  
| • OC Transpo | One complaint about the recent route change was received to the councillor’s office.  
The CSCA did not receive any complaints.  
Pierre Paquette suggested that a bus stop be added before the bridge on Eighth Line Road.  
• There is no sidewalk for pedestrians to use to go over the bridge and can be especially dangerous when it is not light out and during a storm. |  
| • Ottawa Public Health | Joan Goyette asked that the City of Ottawa’s dish washing policy be shared with the CSCA. This is a follow up from the March meeting. |  
|
• Outdoor rink at Harkness Park (puddle rink)
  o A meeting involving the CSCA and the City of Ottawa will be scheduled for September.
• Eighth Line Road vs 8th Line Road, Ninth Line Road vs 9th Line Road
  o The councillor will attend a meeting on 23 and 24 May.
• 24 May Information session: amending the Zoning By-law for outdoor hydronic heaters (OHH)/outdoor wood burning boilers
  o The Planning Department recommends amending the Zoning By-law to include provisions for outdoor hydronic heaters (OHH)/outdoor wood burning boilers, to ensure that a) OHHs are limited to rural areas excluding villages and, b) are subject to minimum lot size, setback and stack height requirements. The Department recommends grandfathering units in existence prior to the enactment of the proposed zoning by-law, but advises that all replacements be subject to the new provisions.
• Police check for CSCA executive
  o Sue Langlois will provide information, procedures, and a letter.

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<tbody>
<tr>
<td>Follow up with the resident’s complaint about OC Transpo.</td>
<td>Phillip Berthiaume</td>
<td></td>
</tr>
<tr>
<td>Email Google map with the required OC Transpo stops on Eighth Line Road to Phillip Berthiaume.</td>
<td>Denis Labrèche</td>
<td></td>
</tr>
<tr>
<td>Follow up with Phillip Berthiaume about the dishwashing policy</td>
<td>Stephen Blais</td>
<td></td>
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</tbody>
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Item 4) Discussion

Eastern Ottawa Resource Centre

Decision

• Michelle Lemieux, the representative, was not at the meeting.
• On 16 May, an alarm sounded as a replacement representative was trying to enter an incorrect entry code. Michelle Lemieux called Joan Goyette for a code word / number that would indicate all was OK at the centre, that the replacement representative to give the police. Joan went to the centre, waited 15 minutes, and left because it appeared the police were not going to react to the alarm. The police dropped in 45 minutes after the alarm sounded. They were not able to call the centre because they did not have the telephone number.
  o Joan Goyette is claiming $7.50, the rate that the site coordinator receives per opening/closing the centre.

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<td>N/A</td>
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Item 5) Discussion

Treasurer Report

Decision

Sue Langlois presented a copy of the March transactions.

Balance fin mars 2012: $11,975.22
Balance fin avril 2012 $9,759.30

Proposed by Sue Langlois and seconded by Denis Poulin. All in favor.

Item 6) Discussion

Expenses to approve
Receipts given to Treasurer, costs approved and cheque provided:

Sue Langlois received the following email following our meeting:
  • from Existo, the company supporting our website, about the use of excessive bandwidth. Charge is for additional .5 GB, $63.50. The monthly cost of $89 is automatically taken from our bank account.

----- Forwarded Message -----
From: Sue Langlois <sue@versaterm.com>
To: Denis Labreche <Denis.Labreche@rci.rogers.com>
Cc: Pierre Paquette <kimpierre@rogers.com>; MANON ALLAIRE <manon.allaire@rogers.com>; Joan Goyette <jdgoyette@sympatico.ca>; Ghislaine Monette <monetter@xplornet.ca>; Renee Langlois <rlanglois@centresg.ca>; Denis Poulin <dpoulin_50@hotmail.com>
Sent: Friday, May 18, 2012 12:38:45 PM
Subject: Existo - Invoice 3718 for additional GB surcharge

I spoke with Bernie Charlebois with Existo.
We can cancel invoice # 3718 ($63.56) – for the additional GB surcharge.
FYI - we also now have unlimited GB overage (so Joan/Renee - go wild) ;-) Have a super weekend !!
Sue Langlois

---

Joan Goyette: $115.26
  • April 23 spare key for the kitchen cabinet $2.76
  • May 16 trip to the centre because of the alarm $7.50
  • May 17 7 gift certificate for meals at D&S $105.00

Proposed by Joan Goyette and seconded by Ghislaine Monette. All in favour.

Denis Poulin: $123.97
  • Canada Post costs to deliver May-June Communiqué

Pierre Paquette: $81.36
  1. Cement posts required to secure mobile sign

Manon Allaire: $60
  2. Site coordinator for April and one event in March

Jean-François Lemieux: $90.40
  3. Rock required for area surrounding mobile sign

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<tr>
<th>Action Items</th>
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<th>Due Date</th>
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<tbody>
<tr>
<td>Set up insert <code>portrait</code> not <code>landscape</code> when using 8.5” x 11” paper.</td>
<td>Joan Goyette</td>
<td></td>
</tr>
<tr>
<td>Email monthly report to Stéphanie Labrèche and Sue Langlois</td>
<td>Site Coordinator</td>
<td>month end</td>
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Discussion

Updates from CSCA

Decision

Joan Goyette reported on

1. Carlsbad Springs – Ramsayville Communiqué
   • the May/June issue file was sent to Denis Poulin to print and deliver to Canada Post
     o Delivered by Canada Post on 14 May.
     o Published on website and Facebook on 14 May.
   • the June/September issue is scheduled for delivery on 11 June
     o deadline date to receive information for this issue is 28 May
   • September/October issue will be published mid-September
2. **Kids Movie Night**
   - 11 May: 5 children and 7 adults participated
   - June movie night cancelled
     - the January to May 2012 report was submitted via email
     - profit: $52.17
   - two more movie nights will be scheduled for 2012: October and November

3. **Walking Club**
   - the January to May 2012 report was submitted via email
   - restarts in October

**Community Centre Reservations Report**
- Stéphanie Labrèche sent the report to Sue Langlois.
- The cost to rent the community centre by the mediation group for their weekend retreat will increase in 2013.
- The Reservation Coordinator receives $3,250 annually for assuming this role. To date the coordinator received $750 for the period 1 January to 31 March 2012.

Pierre Paquette and Denis Poulin reported on

1. **Mobile sign**
   - Installed 16 May.
   - Will require exterior lock and chain for security.
   - Renée Langlois will update with text provided by Joan Goyette. (proposed by Sue Langlois)

Letter from Chevaliers de Colomb Conseil 9519 requesting funding
   1. Denis Labrèche read the letter asking for support (no $ amount requested) for the monthly bean suppers.
      - Denis Poulin will revise the letter with the Chevaliers and ask for $500.
      - Sue Langlois will look at preparing guidelines for what the CSCA will support and not support.

**Other topics discussed / added to agenda**

1. **Community BBQ, 10 June**
   - Denis Labrèche suggested that the CSCA give $250 to support this event. Proposed by Ghislaine Monette and seconded by Manon Allaire. All in favour.

2. **Club L'age d’Or**
   - Denis Labrèche indicated that the City of Ottawa has grouped the seniors groups under the Parks and Recreation umbrella. They also proposed that the Club L’age d’Or partner with the CSCA and therefore have one member sit on the CSCA executive as a director. All CSCA members in favour.
   - The Club L’age d’Or will be asked if they accept this proposal.

3. **Carlsbad Springs Minor Softball update**
   - non-functioning partner of the CSCA this year. This reality may extend for several more years.
   - Pictures were taken of the equipment lent to the Vars Minor Softball
   - retire the content of the settled bank account to the CSCA. *It is understood that when Carlsbad Springs Minor Softball is reinstated, the amount retired will be returned.*
   - the inventory held in the equipment room at Harkness Park should be recorded
4. Interest in yoga/pilates courses
   - CSCA is unable to put this in place so perhaps the City of Ottawa will be able to offer a fall session.

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<td>Purchase secure exterior lock and chain for mobile sign</td>
<td>Pierre Paquette</td>
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<td>Review the requests for funding by each of the key social organizations.</td>
<td>Sue Langlois</td>
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<td>Propose guidelines to CSCA in October (AGM is in September).</td>
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<td>Send a proposal to the Club L’age d’Or</td>
<td>Denis Labrèche</td>
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<tr>
<td>Send photos of ball equipment lent to Vars to Joan Goyette and Ghislaine Monette</td>
<td>Sue Langlois</td>
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<tr>
<td>Send a letter to the Carlsbad Springs Minor Softball executive</td>
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<tr>
<td>• ask that content of the settled bank account be deposited with the CSCA until the group is reinstated</td>
<td>Joan Goyette</td>
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<td>• indicate that inventory will be taken</td>
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<tr>
<td>Evaluate and record the inventory held in the equipment room at Harkness Park</td>
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<td>Recycle, reassign to another organization in Carlsbad Springs, or discard pieces in unusable condition.</td>
<td>Joan Goyette</td>
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<td>Ghislaine Monette</td>
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Item 8) Discussion

Next meeting: 20 September, Annual General Meeting (AGM)

Decision

Meeting adjourned: 21:50

Proposed by Ghislaine Monette and seconded by Denis Poulin